



OLSO-SKOOL / ELSEN SCHOOL
SKOOLSTRAAT / SCHOOL STREET
Posbus 17 PO Box 17
KUILSRIVIER, 7579

Verw. No. Ref No.:
Navrae/Enquiries:

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HUISHOUDINGSHULP

WKOD AANSTELLING (Permanent)

AANSTELLINGSDATUM: Soos deur die WKOD bepaal

Die dienste van 'n persoon wat 'n passie het vir leerders met spesiale behoeftes word gesoek om na leerders (seuns en dogters) van Graad 4 tot 12 om te sien in die koshuise.

Dui in u CV aan waar u gewerk het en spesifiseer die take waarvoor u verantwoordelik was/is. U CV moet ook getuigskrifte en kontakbesonderhede van referente insluit. Kennis en ervaring van werk is 'n koshuis/huis vir bejaardes/versorgingsoord en werk met leerders met spesiale behoeftes sal 'n baie sterk aanbeveling wees. Bewese ervaring van skoonmaak en versorging sal in jou guns tel. Goeie menseverhoudings en spanwerk is 'n sterk aanbeveling. As u kan naaldwerk doen sal dit 'n pluspunt wees.

U sal verantwoordelik wees vir:

- Die fisiese en emosionele welstand van die leerders in die koshuis.
- Die toedien, opteken en boekhou van medikasie van leerders.
- Basiese noodhulp verlening aan leerders.
- Die veiligheid van die leerders in die koshuis.
- Die higiëne, skoonmaak en netheid van die areas toegeken aan jou.
- Die skoonmaak van skoonmaaktoerusting.
- Die veilige berging en instandhouding van toerusting en voorraad aan jou toevertrou.
- Rapportering van toerusting of infrastruktuur wat herstel moet word.
- Die aanmelding van aspekte wat gevaar inhou vir die leerders.
- Die omskep van die koshuis in 'n tuiste vir leerders.

Daar sal van u verwag word om skofte te werk, wat nagskof insluit. Daar sal ook van u verwag word om soms oor naweke en tydens skoolvakansies te werk en elke Sondagaand indien jou skof dit vereis. U is vir u eie vervoer verantwoordelik om by die werk te kom.

Belangstellendes kan 'n volledige CV, gewaarmerkte afskrifte van kwalifikasies, getuigskrifte en kontakbesonderhede van referente per hand by die skool inhandig of pos aan Posbus 17, Kuilsrivier, 7579. Slegs hardekopie aansoeke sal aanvaar word. Alle aansoeke moet in 'n koevert geplaas word met die spesifieke pos waarvoor aansoek gedoen word duidelik daarop aangedui. 'n Aparte aansoek moet ingedien word vir elke pos waarvoor aansoek gedoen word.

Sluitingsdatum vir aansoeke: Donderdag, 23 Junie 2022. Laat aansoeke sal nie oorweeg word nie. Korrespondensie sal beperk word tot gekortlyste kandidate.

HOUSEHOLD AID

WCED APPOINTMENT (Permanent)

DATE OF APPOINTMENT: As decided by the WCED

The services of a person who has a passion for learners with special needs are sought to look after learners (boys and girls) from Grade 4 to 12 in the hostels.

Indicate in your CV where you worked and specify the tasks for which you were/are responsible. Your CV must also include credentials and contact details of references. Knowledge and work experience in a residence/house for elderly/care facility and work with learners with special needs will be a very strong recommendation. Proven experience in cleaning and care will count in your favour. Good human relations and teamwork are a strong recommendation. If you can sew it will be a plus.

You will be responsible for:

- The physical and emotional wellbeing of the learners in the hostel.
- The giving, recording and record keeping of medication of learners.
- Basic first aid to learners.
- The safety of the learners in the hostel.
- The hygiene, cleaning and neatness of the areas assigned to you.
- The cleaning of cleaning equipment.
- The safe storage and maintenance of equipment and stock entrusted to you.
- Reporting equipment or infrastructure repairs.
- The reporting of aspects that are dangerous for the learners.
- Converting the residence into a home for learners.

It will be expected of you to work shift, which includes night shift. It will also be expected of you to sometimes work over weekends and during school holidays as well as every Sunday evening if required by your shift. You are responsible for your own transport to get to work.

Those interested can submit a complete CV, certified copies of qualifications, testimonials and contact details of referees by hand at the school or post to PO Box 17, Kuils River, 7579. Only hard copy applications will be accepted. All applications must be placed in an envelope with the specific post for which it is applied for clearly indicated on it. A separate application must be submitted for each post applied for.

Closing date for applications: Thursday, 23 June 2022 . Late applications will not be considered. Correspondence will be limited to shortlisted candidates.